

Third Party Levy (Bank Levy)

- Levy Instructions by placing order in Direct Legal Portal
- Check to the Sheriff in the amount of \$50.00 (currently)
- Sheriff Instructions forms SER-001 and SER-001A (original + 2 copies)
- Writ of Execution (original + 5 copies)
- Electronic Writ Declaration (If applicable) (3 Copies)
- Notice of Levy to Third Party (5 copies)
- Memorandum of Garnishee (4 copies)
- Notice of Levy to Debtor (1 copy)
- Exemptions from the Enforcement of Judgments (1 copy)
- Currently Dollar Amounts of Exemptions from the Enforcement of Judgments (1 copy)
- Claim of Exemption – Enforcement of Judgment (1 copy)
- Financial Statement – (1 copy)

Earnings Withholding Order (EWO)

- Levy Instructions by placing order in Direct Legal Portal
- Check to the Sheriff in the Amount of \$45.00
- Writ of Execution (original + 4 copies)
- Electronic Writ Declaration (If applicable) (3 Copies)
- Application for Earnings Withholding Order (original + 3 copies)
- Earnings Withholding Order (4 copies)
- Employer's Return (4 copies)
- Employee's Instructions (4 copies)
- Claim of Exemption – Enforcement of Judgment (1 copy)
- Financial Statement – (1 copy)

Real Property Levy (Real Estate)

- Levy Instructions by placing order in Direct Legal Portal
- Check to the Sheriff in the Amount of \$300.00+ (Depending on Sheriff)
- Sheriff Instructions forms SER-001 and SER-001A (original + 2 copies)
- Writ of Execution (original + 5 copies)
- Electronic Writ Declaration (If applicable) (3 Copies)
- Notice of Levy to County Recorder (5 Copies)
- Notice of Levy to Judgment to Debtor (3 Copies)
- Notice of Levy to Unknown Third Party (3 Copies)
- Notice of Levy to Debtor (1 copy)
- Exemptions from the Enforcement of Judgments (1 copy)
- Currently Dollar amounts of Exemptions from the Enforcement of Judgments (1 copy)

Third Party Attachment

- Letter of Instructions to Direct Legal Support, Inc.
- Check to the Sheriff in the Amount of \$300.00 + (Depending on the Sheriff and County)
- Sheriff Instructions forms SER-001 and SER-00 1A (original + 2 copies)
- Writ of Attachment (original + 5 copies)
- Electronic Writ Declaration (If applicable) (3 Copies)
- Notice of Attachment to Third Party (5 Copies)
- Memorandum of Garnishee (5 copies)
- Conformed Right to Attach Order (5 copies)
- Conformed Undertaking Bond (5 copies)
- Notice of Attachment to Debtor (1 copy)
- Exemptions from the Enforcement of Judgments (1 copy)
- Currently Dollar amounts of Exemptions from the Enforce